

The Board of Education of the Chico Unified School District met in a Regular Meeting at 7:00 p.m. in the Chico City Council Chambers.

The following were present:

**BOARD MEMBERS:**

Steve O'Bryan, President  
Scott Huber, Vice President  
Anthony Watts, Clerk  
Rick Anderson, Member  
Rick Rees, Member

**ADMINISTRATION:**

Dr. Scott Brown, Superintendent  
Bob Latchaw, Executive Director – Human Resources  
Kelly Mauch, Assistant Superintendent – Educational Services  
Randy Meeker, Assistant Superintendent – Business Services  
Janet Brinson, Director II – Educational Services  
Bob Feaster, Director – Educational Services  
Dr. Cynthia Kampf, Director – Educational Services  
Tracy Martineau, Director – Human Resources - Classified  
Alan Stephenson, Director – Educational Services  
Bernard Vigallon, Director – Educational Services  
Kim Hutchison, Executive Secretary

**OTHERS:**

Association representatives, news media, and visitors.

**1. CALL TO ORDER**

1.1 At 6:02 p.m., Mr. O'Bryan called the meeting to order and recessed the Board into Closed Session for the purpose of public employee grievance, level II involving California School Employees Association, Chapter #110. In addition to the Board of Education, those attending included: Bob Latchaw, Executive Director – Human Resources

**2. CLOSED SESSION**

At 6:55 p.m., the Closed Session was adjourned.

**3. RECONVENE**

At 7:04 p.m., Mr. O'Bryan reconvened the Open Session of the Regular Meeting of the Board of Education and welcomed visitors. Mr. O'Bryan then led the flag salute.

**4. SUPERINTENDENT'S REPORT**

Dr. Brown reported that the Wells Fargo Teacher of the Year Selection Committee met on Tuesday and the finalists will be announced during the Honorary Service Awards Dinner hosted by the 13<sup>th</sup> District PTA on March 16, 2004.

**5. HEARING SESSION/PUBLIC FORUM**

At 7:08 p.m., Mr. O'Bryan opened the Hearing Session/Public Forum. There were no further comments and at 7:35 the Hearing Session/Public Forum was closed.

**6. CONSENT CALENDAR**

6.1 The Board approved the minutes of the 01/21/04 Regular Meeting. *MSC Rees/Anderson*

6.2 The Board approved the following Certificated Human Resources Actions: *MSC Rees/Anderson*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<b><u>Full-Time Leave Requests for 2003/04</u></b>			
Daniels, Lance	Secondary	2003/04 (Effective 03/02/04 – 05/27/04)	Extension of Military Leave
<b><u>Temporary Appointments According to Board Policy</u></b>			
Andes, Stephen	0.6 FTE Elementary	2003/04 (Effective 01/21/04 – 05/27/04)	Temporary Appointment

6.3 The Board approved the following Classified Human Resources Actions: *MSC Rees/Anderson*

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/FUND</u>
<b><u>Appointments</u></b>			
Adams, Molly	I A-Special Education/Hooker Oak/3.0	01/26/04	Vacated Position/ Special Education
Baber, Susan	LT Prog Coord-Substance Use Prevention & Intervention/CHS/8.0	01/21-05/31/04	New Limited Term Position/ Categorical Funds
Hazzard, Charles	I A-Special Education/Rosedale/2.5	01/26/04	Vacated Position/ Special Education
Kesty, Sarah	I PS-Classroom/LCC/3.5	01/26/04	Vacated Position/ Special Education
Lavin, Shawn	LT Cafeteria Asst/Neal Dow/2.0	01/16-06/25/04	New Limited Term Position
Schell, Hollie	I PS-Healthcare/Loma Vista/4.0	01/26/04	New Position/ Special Education
Stewart-Reiblein, Katherin	I PS-Classroom/LCC/3.0	01/26/04	Vacated Position/ Special Education
<b><u>Re-employ from Layoff</u></b>			
Baker, Janet	Custodian/Hooker Oak/8.0	01/21/04	Vacated Position
<b><u>Increase in Hours</u></b>			
Hornback, Huntley	Parent Clsrm Aide-Restricted/Cohasset/2.5	01/21/04	Existing Position/ Title I
Stallman, Frances	Targeted Case Mgr/Chapman/8.0	01/30/04	Existing Position/ Categorical Funds
Witcher, Patrece	Passenger Van Driver/Transportation/5.8	01/05/04	Existing Position/ Special Education
<b><u>Transfer w/Increased Hours</u></b>			
Puterbaugh, Skylar	I PS-Healthcare/Loma Vista/4.0	01/26/04	New Position/

## Special Education

**Leave of Absence**

Evans, Debra	IPS-Classroom/Loma Vista/2.0	12/01/03- 01/31/04	Per CBA 5.2.9
Gutman, Deborah	HR Technician/Human Resources/4.0	02/19-02/29/04	Per MS Rule 12
Gutman, Deborah	HR Technician/Human Resources/2.4	03/01-04/02/04	Per MS Rule 12
Stroud, Tristan	IPS-Classroom/Citrus/4.0	01/26-05/27/04	Per CBA 5.12

**Resigned Only Position Listed**

Morrison, Jeana	IPS-Classroom/Loma Vista/2.0	01/23/04	Voluntary Resignation
Puterbaugh, Skylar	IPS-Classroom/Loma Vista/3.0	01/23/04	Voluntary Resignation
Slocomb, Denise	Campus Supervisor/BJHS/2.0	01/28/04	Voluntary Resignation

**Resignation/Termination**

Macarthy, Michael	Trans Special Ed Aide/Transportation/2.3	01/09/04	Voluntary Resignation
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6.4 The Board accepted the following gifts received by individual school sites: *MSC Rees/Anderson*

<b>Donor</b>	<b>Donation</b>	<b>Recipient</b>
Enloe Education Center	30 recycled VHS Video tapes	Chapman
Diversified Capital	\$200 gift certificate to Office Depot	CHS
Bruce Dillman	\$150	CHS
Soroptimist International of Bidwell Rancho	\$2050	FVHS
Anne S. Bartlett	\$50	Hooker Oak
Michelle January	\$40	Hooker Oak
Henrietta Lo	computer and two color printers	LCC
Walmart DC 6836	Huffy 25" Boys Bike 25" Sanyo Color TV	LCC
Cecilia Murphy	misc. prizes	Nord
Kathy Jones	Gateway PC, Monitor and keyboard	Shasta

6.5 The Board approved payment of the following warrants: *MSC Rees/Anderson*

<u>FUND #:</u>	<u>FUND DESCRIPTION:</u>	<u>WARRANT #'S:</u>	<u>AMOUNT</u>
01	General Fund	314658 - 314924	\$443,944.97
13	Nutrition Services	314925	\$12.00
14	Deferred Maintenance	314926	\$483.50
24	BLDG FD - Measure A (P & I)	314927	\$460.00
25	Capital Facilities FD - State CAP	314928 - 314932	\$6,500.29
29	BLDG FD - 1988 Ser. C - INT	314933	\$2,500.00
35	County School Facilities Fund	314934 - 314938	\$8,663.49
CURRENT WARRANT TOTAL:			\$462,564.25
PREVIOUS WARRANT TOTAL:			\$0.00
<b>TOTAL WARRANTS TO BE APPROVED:</b>			<b>\$462,564.25</b>

- 6.6 The Board approved the expulsions of the following students: Student No. 20299; Student No. 40376; Student No. 35170; Student No. 50151 *MSC Rees/Anderson*
- 6.7 The Board approved the major field trip request by CHS English 10 Honors to attend the Shakespeare Festival in Ashland, OR March 6-7, 2004. *MSC Rees/Anderson*
- 6.8 The Board approved the major field trip request by PVHS Physics Classes to attend Physics Day in Santa Clara, CA April 30, 2004. *MSC Rees/Anderson*
- 6.9 The Board approved the consultant agreement between CUSD and the Love and Logic Institute.  
*MSC Watts/Rees*
- 6.10 The Board approved the declaration and disposal of surplus property that is no longer needed.  
*MSC Rees/Anderson*

## **7. DISCUSSION CALENDAR**

- 7.1 Valerie Crawford from e-Scrip presented information regarding the use of e-Scrip as a fund raising tool.
- 7.2 Dr. Cynthia Kampf, Director – Educational Services reviewed the Student Calendar Adoption Process and review the draft 2004/05 Student Calendar.
- 7.3 Dr. Brown reviewed the steps necessary to establish a business relationship between the Chico Unified School District and the North Valley Community Foundation as it relates to fund raising. After lengthy Board discussion, it was determined that the Board would hold a special workshop on Wednesday, February 11, 2004 to discuss and define the terms of the relationship between CUSD and NVCF.
- 7.4 Dr. Brown presented preliminary budget reduction recommendations. The recommendations address potential reductions in both 2004-05 and 2005-06.

## **8. ACTION CALENDAR**

- 8.1 The Board approved a demographic study proposal, presented at the 01/21/04 Board of Education meeting by Schreder and Associates, which identify enrollment trends and serve as the basis for the consideration of student attendance areas in the future. *MSC Watts/Huber*

## **9. ANNOUNCEMENTS**

There were no announcements

10. **BOARD ITEMS FOR NEXT AGENDA**

There were no items for the next agenda.

11. **CLOSED SESSION**

At 10:19 p.m., the Board recessed into closed session for the purpose of conference with real property negotiator and conference with labor negotiator. Mr. O'Bryan announced those who would be attending: Bob Latchaw, Executive Director – Human Resources and Agency Negotiator; Kelly Mauch, Assistant Superintendent – Educational Services; and Randy Meeker, Assistant Superintendent – Business Services.

12. **ADJOURNMENT**

At 10:48 p.m. the Board reconvened. Mr. O'Bryan announced that the Board took action to authorize the demotion of a classified employee, position no. 266090. The vote, motioned by Mr. Anderson and seconded by Mr. Rees was unanimous. There were no further announcements and the meeting was adjourned.

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NEXT REGULAR MEETING:      Wednesday, February 18, 2004  
7:00 p.m., Chico City Council Chambers

APPROVED:

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Board of Education

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Administration